

EVENT APPLICATION – 50 PEOPLE OR MORE



City of Yuma
Department of Community Development
Building Safety Division
One City Plaza
Yuma, Arizona 85364-1436
PHONE: (928) 373-5163 or (928) 373-5165
EMAIL: permits@yumaaz.gov

RECEIVED

02/24/2021
Guillermo/Building Safety

For Office Use Only

Permit # 64613

Event Date: May 13, 2021 at 6:00 pm

You can also apply online for eligible permits at
<https://secure.yumaaz.gov/CitizenAccess/CitizenAccessSite/Public/Main>

APPROVED
Alan Kircher, Deputy
Building Official

PLEASE BE ADVISED OF THE FOLLOWING INFORMATIONAL NOTICE:

PUBLIC RECORDS - This application and any document supplied as part of this application is considered a public record and may be disclosed pursuant to A.R.S. § 39-121 or displayed electronically by the City of Yuma.

Applicant Name:	Arizona Western College Nursing - Gloria Hager	Mobile Phone:	928-304-5787
Address:	2020 S. Avenue 8 E	Other Phone:	928-317-6049
City/State/Zip:	Yuma, AZ 85365	E-mail:	gloria.hager@azwestern.edu
Venue:	AWC Outdoor Amphitheatre	# of Anticipated Guests:	100

The following items must be provided with this application: Event date: May 13, 2021. Time: 6pm - 7:30pm

<input checked="" type="checkbox"/>	Narrative statement containing the following information: how the event and event attendees intend to meet or even exceed CDC and AZDHS criteria and guidelines for preventing the spread of COVID-19 at events, including but not limited to: hand washing and respiratory etiquette; food and beverage service (if applicable); social/physical distancing methods; use of face coverings and masks, especially whenever physical distancing is difficult; signs and messaging; physical barriers and guides; cleaning/sanitizing; and ventilation.
<input checked="" type="checkbox"/>	An exhibit (map) depicting the venue location.
<input checked="" type="checkbox"/>	Information as to the size of the event location, or building size: to include fire occupancy if available; square footage of event location.
<input checked="" type="checkbox"/>	A schematic showing seating for desired number of guests. Include table sizes and spacing (minimum 6' between tables) to confirm compliance with social distancing and other CDC or AZDHS health directives.

Signature of Owner/Agent: Ghager Date: 2/24/2021

Printed Name of Owner/Agent: Gloria Hager MSN, RN Date: 2/24/2021

Contact person to answer questions and provide assistance during the permit application process:

Randall Crist, Building Official; Phone: 928-373-5160; email: Randall.Crist@YumaAZ.gov

Alan Kircher, Deputy Building Official; Phone: 928-373-5169; email: Alan.Kircher@YumaAZ.gov

John Montenegro, Building Inspection Field Supervisor, Phone: 928-373-5171; email: John.Montenegro@YumaAZ.gov

A premises verification inspection is required. This inspection can be requested **online** at <https://secure.yumaaz.gov/CitizenAccess/CitizenAccessSite/Public/Main>, or by **emailing** inspection@yumaaz.gov, or by **calling** (928) 373-5170. You will need to provide your permit number so be sure to have it handy. Requests for next day inspections must be received before 3pm. Excludes Holidays and Weekends.



APPROVED
Alan Kircher, Deputy
Building Official

AWC Nursing Program Pinning Ceremony Operational Plan

MISSION

The Arizona Western College Nursing Program will provide a safe and healthy graduation event for all recruits and invited guest.

GENERAL INFORMATION

On May 13, 2021, the AWC Nursing Pinning Ceremony for the Nursing Class of Spring 2021 is scheduled to begin at 6:00 p.m. at the AWC outdoor Amphitheatre building located at Arizona Western College, 2020 S Avenue BE.

HEALTH AND SAFETY

As a result of the current COVID-19 pandemic situation, the AWC Nursing Program has implemented increased safety and sanitation protocols to help protect the safety and health of all students and staff at the AWC Nursing Pinning Ceremony

The purpose of this document is to communicate those protocols and to convey expectations of all persons involved during the upcoming Nursing Pinning Ceremony. Adjustments to any or all of these plans or protocols will be made as necessary in order to comply with new or updated guidelines issued by the CDC, State of Arizona, or as deemed necessary by the AWC Nursing Program

IMPORTANT NOTE While the implementation of the additional safety and health protocols explained in this document will help mitigate the risk of spreading or contracting the COVID-19 virus, the AWC Nursing Program cannot eliminate the risks associated with COVID- 19 completely. All students, staff and invited guest retain personal responsibility for their individual health and safety. Any individual who feels unsafe or ill at any time during the graduation, or any event associated with the delivery of this graduation is required to immediately notify an AWC Nursing Program staff member and cease engagement in any or all activities.

GRADUATION GROUNDS

Pinning Ceremony will be held at the AWC outdoor Amphitheatre building located at Arizona Western College, 2020 S Avenue BE. The grounds are located on the north side of the Yuma Campus with parking to the east. The grounds are grass and maintained by AWC Facilities.

Students and one guest will be seated in groups of 2 chairs, with minimum six feet spacing between groups of chairs.



APPROVED
Alan Kircher, Deputy
Building Official

NUMBER OF ANTICIPATED GUEST

AWC Nursing Program graduates have been limited to 1 guest to attend. AWC Nursing Program has asked Clinical faculty to send no more than 5 representatives in total. We will also have 11 nursing program faculty and staff. We anticipate to have no more than 100 guests (this number includes the nursing graduates totaling 36).

ARRIVAL AT AWC

Guest will be greeted by a staff member that will hand a program and have access to a hand sanitizer bottle. All guest will be asked to sanitize and to leave masks on at all time while on AWC Campus. Guest will be asked to enter their pod and maintain a **social distancing** of at least six feet in accordance with state and federal guidance.

GUEST SEATING

The seating for this outdoor event is described as follows. There will be 36 sets of 2 chairs each and each set will be separated by 6 feet to all for social distancing.

DIGNITARY SEATING

Seating for dignitary will be to the west of amphitheater and individual chairs separated by 6 to all for social distancing.

ENFORCEMENT

AWC Police will have staff on site to ask and remind guest to please use face covering will on campus. Anyone refusing to obey to the request will be asked to leave campus.

FOOD AND BEVERAGES

There will be no food or beverages provided by AWC staff to limit the risk of touching or cross contamination.

ADDITIONAL INFORMATION

AWC Nursing Program has gone over and beyond the minimum requirement for COVID and is has continued to have in person lab, class and clinical this semester.

OPERATION DATES/HOURS:

Thursday, May 13, 2021

Start time: 6:00 p.m.

End time: 7:30 p.m.

DURING EVENT POINT OF CONTACT

NAME	ASSIGNMENT	PHONE NUMBER
Gloria Hager	Director of Nursing	928-304-5787
Jacque Quinonez	Administrative Assistant	928-581-3954
Dawn Clark	Nursing Clinical Facilitator	928-750-3206



Arizona Western College Nursing Program

APPROVED
Alan Kircher, Deputy
Building Official

In the interest of current health and safety standards as a result of the COVID-19 virus, the Nursing Program has implemented protocols to reduce the potential for infection from the Coronavirus pandemic based on the Mitigation Plans used by Arizona Western College.

Arizona Western College

COVID-19 Notification and Mitigation Plans August 5, 2020

As AWC prepares to welcome students, faculty and staff to the fall semester, we have collaborated with local leadership to develop these plans to keep our populations safe and reduce risk of exposure to COVID-19. At the center of this plan is the understanding that self-responsibility is critical to keeping our populations safe: to monitor symptoms, to wear a mask and practice social distancing, and to self-report a positive test. This plan will be modified as needed.

If you test positive for COVID-19, the college asks for you to follow the following steps:

If a student tests positive for COVID-19: Steps for student:

1. Fill out the form at COVID-19 Student Self-Notification form.
2. Isolate at home.
3. Contact your faculty to initiate alternate plans for your academic work. Steps for college:
 1. Forward Yuma County Health District literature to student (steps for isolation, medical attention, return to campus/work)
 2. Facilities assesses need for clean and disinfection (beyond daily CDC recommended sanitation)
 3. Triage team assesses risk to campus contacts – follow notification guidelines
 - a. Learning Services will take the lead in notifying faculty and students
 4. Consult with Yuma County Health Department for possible Rapid Testing (if class is close cohort) If a Residence Life student (lives on campus) tests positive for COVID-19:

Steps for student:

4. Fill out the form at COVID-19 Student Self-Notification form.
 1. Report positive case via email or phone to your hall director
 2. Isolate in the designated space.
 3. Contact your faculty to initiate alternate plans for your academic work. Steps for college:
 1. Forward Yuma County Health District literature to student (steps for isolation, medical attention, return to campus/work)
 2. Facilities assessed need for clean and disinfection (beyond daily CDC recommended sanitation)
 3. Assess risk to campus contacts – follow notification guidelines
 - a. Residence Life will take lead in notifying other residents and staff
 - b. Learning Services will take the lead in notifying faculty and students
 4. Consult with Yuma County Health Department for possible Rapid Testing



APPROVED
Alan Kircher, Deputy
Building Official

Steps for faculty or staff who test positive: Steps for employee:

1. Report via email or phone to Human Resources (patricia.jimenez@azwestern.edu or humanresources@azwestern.edu)
2. Isolate at home.
3. Communicate with your supervisor. Steps for college:
 1. Inform employee about Families First Act.
 2. Assess risk to campus contacts, follow notification guidelines.
 3. Assess need for additional sanitation.
 4. Consult with Yuma County Health Department for possible Rapid Testing

AWC COVID Notification and Mitigation key issues:

- All faculty, staff and students are asked to follow all guidelines and be personally responsible to help mitigate the spread of COVID-19 through distancing, wearing face coverings, and limiting the time spent in close proximity.
- Faculty and staff who test positive for COVID-19 are asked to self-identify to HR. Privacy and confidentiality are ensured by Human Resources.
- Residence hall students who test positive for COVID-19 are asked to self-identify to Hall director. Privacy and confidentiality are ensured by Campus Life.
- Students who do not live on campus that test positive for COVID-19 or have been exposed to known case of COVID-19 are asked to complete a form online so the college can determine risk, notify faculty and classmates, arrange for rapid testing if a cohort has been exposed, notify health department. Privacy and confidentiality ensured by Notification Team.
- Students who do not live on campus are asked to adopt a car-to-classroom schedule – don't linger on campus, don't meet friends or study in-person, don't plan to eat on campus (grab & go food service is available).
- The college will partner with Yuma County Health District to bring rapid results testing to a close cohort class in case of a student testing positive. A close cohort class would include Career-Tech lab classes, Performing Arts classes, Public Safety classes. Classes that are Remote Real-Time, Online and most Blended Real-Time do not fall within this group.
- The college will partner with Regional Center for Border Health for on-campus testing several times in the fall semester (Yuma Campus) for AWC students, faculty and staff.
 - o Parker college community members have easy access to Regional Center for Border Health
 - o San Luis and Somerton college community members have easy access to Regional Center for Border Health
- The college will partner with Yuma County Health District for on-campus flu shots this fall.
- The college will continue to sanitize and clean all classrooms and common areas according to CDC guidelines to minimize risks.
- The college will include links to Yuma County COVID numbers and Resilient Arizona, for free counseling for people impacted by COVID-19, on its web pages.
- The college will continue to disclose COVID-19 counts so employees are aware of the counts.
- The college will continue to consult with Yuma County Health District in the case of outbreak or spike in positive cases related to an AWC campus.



APPROVED
Alan Kircher, Deputy
Building Official

- Campus cleaning plans, which are developed following CDC guidelines, will follow this schedule: Campus offices – only clean as requested. Customer service stations – daily on the public side, weekly on the employee side. Classrooms – clean and disinfect once daily. Hallways and stairs – clean and disinfect once daily. Common areas – clean and disinfect once daily. Restrooms – clean and disinfect twice daily.

Steps that are already in place

- The college will require masks on all campuses, unless you are alone in an office, or walking across campus alone.
- The college has installed sneeze shields at customer service locations.
- The college will continue to encourage social distancing in all customer service locations
- The college has provided Clean Kits in all classrooms and common areas
- The college will continue to encourage all faculty, staff and students to stay home if you are feeling ill.
- Many college departments will follow a 4-10 plan to reduce staff density in the office and allow teams to work one week from home, one week from campus, where it makes sense for the team and the team's service to the district.
- Employees who cannot continue to report to campus due to COVID-19 issues are directed to AWC Human Resources.
- The college will continue to emphasize personal responsibility in keeping yourself and each other safe.

COVID-19 Notification Triage team

Triage team led by Christine Rouff, Health and Wellness Coordinator

With oversight by Dr. Nikki Hage, Associate Dean of Campus Life & Student Conduct Supported by:

Desiree Gunderman, Administrative Assistant to the VP for Learning Services Sharon Register, Director of Risk Management and Special Projects

Karen Johnson, Chief Human Resources Officer Patty Jimenez, Benefits Manager

Lori Stofft, VP for Advancement Bryan Doak, VP for Student Services Ashley Herrington, Chief of Staff

The AWC Nursing Program is one of the few programs on campus that has had students come to class in person this Fall Semester. The college and our Department have placed emphasis on educating the college community on healthy behaviors and personal responsibility to stop the spread of COVID-19 including:

Maintaining 6' distance between people

Staying home when you feel sick, or have been exposed to COVID-19

Limiting groups to 10 or fewer (9 students + 1 faculty)

The use of face coverings

Cleaning and disinfecting areas that students use frequently on a daily basis

Sneeze guards at all public facing desks

Limiting or eliminating public use of spaces



APPROVED
Alan Kircher, Deputy
Building Official

Mission

*Transforming lives through education
and partnerships to create thriving
communities*



Vision

*Cultivating generations who value
knowledge, foster independence,
eliminate poverty, and create vital,
equitable and sustainable communities*

COVID-19 SCREENING TOOL FALL 2020

Date: _____

Name: _____ AWC Student ID #: _____

Temperature: _____

Have you had a fever $>100^{\circ}$
(or > 2 degrees above normal)

Yes _____ No

Do you have chills, muscle aches, runny nose, sore throat?

Yes _____ No

Do you have a Cough or SOB, N/V/D?

Yes _____ No

Have you recently had pneumonia or the flu?

Yes _____ No

Have you had contact with anyone with SOB, fever or who has been
diagnosed with COVID-19?

Yes _____ No

I certify that as of today, I do not have any symptoms. I will notify my clinical instructor and course faculty when and if:

- I receive a positive result on a COVID-19 test and/or I had contact with anyone who has a lab confirmed Coronavirus within 14 days of symptoms onset.
- If I feel sick or have any of the above symptoms, I will not attend clinical and will stay home.

Signature _____

Glendon Dr

APPROVED
Alan Kircher, Deputy
Building Official

Dignitaries

Students

Faculty and Staff

Family pods of 2 chairs 6 ft apart

Greeters and sanitation
stations

